**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT: 2024-2025 SCHOOL YEAR**
**EMPLOYEE REPORTING AND ENDING DATES**

| | DAYS | CAL# | START | END | |
|---|---|---|---|---|---|
| **CAMPUS BASED** | | | | | |
| **Principals** | | | | | |
| High School Principal | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Elem/MS/Acad Principal | 220 | 37 | 7/8/2024 | 6/18/2025 | |
| Ntwrk Assoc Principal | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| **Assistant Principal** | | | | | |
| High School Assistant Principal | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Elem/MS/Acad Assistant Principal | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| **Teachers** | | | | | |
| Teacher / LOTC | 187 | 11 | 8/5/2024 | 5/30/2025 | (1) |
| C&T Agri, Gphc Dsgn and Prn/Img Teacher | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| ROTC Instructor (prior to 1/1/15) | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| ROTC Instructor (after 1/1/15) | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Teacher - Sped Transition Specialist | 198 | 20 | 7/26/2024 | 6/6/2025 | |
| Digital Teacher Librarian | 194 | 18 | 8/1/2024 | 6/6/2025 | |
| **Other Campus Professionals** | | | | | |
| College Bound Advisor & Alumni Advisor | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Academic Dean | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| Counselor: HS | 198 | 20 | 7/26/2024 | 6/6/2025 | |
| Counselor: Elem, Middle and Academy | 190 | 14 | 8/1/2024 | 6/2/2025 | |
| Lead Counselor | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Instructional Coach | 198 | 20 | 7/26/2024 | 6/6/2025 | |
| Instructional Coach, IB | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| Coord Operations Flex | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| Sr Coord Operations HS | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Sr Coord Operations ES/Acad/MS | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Facilitator (Prj Bas Lrng & Acad Sel) | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Nurse | 187 | 11 | 8/5/2024 | 5/30/2025 | |
| Speech Pathologist & Asst. SP/Lang Path. | 187 | 11 | 8/5/2024 | 5/30/2025 | |
| Social Worker - 202 | 202 | 40 | 7/22/2024 | 6/6/2025 | |
| Family & Community Engage. Splst | 190 | 14 | 8/1/2024 | 6/2/2025 | |
| **DEPARTMENT BASED** | | | | | |
| Professional Staff | | | | | |
| Central Office Employees | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Central Office Employees | 220 | 37 | 7/8/2024 | 6/18/2025 | |
| Central Office Employees | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Central Office Employees | 215 | 17 | 7/23/2024 | 6/27/2025 | |
| Central Office Employees | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| Dyslexia Program Specialist | 198 | 20 | 7/26/2024 | 6/6/2025 | |
| Educational Diagnostician | 202 | 40 | 7/22/2024 | 6/6/2025 | |
| Instructional Specialist (incl. Behavior) | 197 | 44 | 7/29/2024 | 6/6/2025 | |
| LSSP and LSSP Intern | 202 | 40 | 7/22/2024 | 6/6/2025 | |
| Occupational Therapist | 194 | 18 | 8/1/2024 | 6/6/2025 | |
| Physical Therapist | 194 | 18 | 8/1/2024 | 6/6/2025 | |
| Plant Services | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| Social Worker - 202 | 202 | 40 | 7/22/2024 | 6/6/2025 | |
| Social Worker - 210 | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| Transportation | 240 | 34 | 7/8/2024 | 7/3/2025 | |

| | DAYS | CAL# | START | END | |
|---|---|---|---|---|---|
| **Paraprofessional Staff - Clerical** | | | | | |
| Administrative Assistant HS | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Administrative Assistant ES/Acad/MS | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Administrative Assistant AP | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| Adminstrative Assistant Counselor | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| Data Clerk ES/Acad/MS/HS | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| Textbook Clerk | 194 | 18 | 8/1/2024 | 6/6/2025 | |
| Bookkeeper HS | 190 | 14 | 8/1/2024 | 6/2/2025 | |
| Registrar HS | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Attendance Clerk | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| Clerk - HS, Campus, Office, Sp Ed MS/RS | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| Clerk, Oper Supp Flx - HS | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Clerk, Oper Supp Flx - ES/Acad/MS | 215 | 26 | 7/8/2024 | 6/11/2025 | |
| **Paraprofessional Staff - Instructional Assistants** | | | | | |
| Library Assistant | 194 | 18 | 8/1/2024 | 6/6/2025 | |
| Mental Health Assistant/LVN | 187 | 11 | 8/5/2024 | 5/30/2025 | |
| Instructional/Health Assistant | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| **Classified Staff** | | | | | |
| Custodian | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| CN Manager / Interns & Asst Mgr | 185 | 32 | 8/6/2024 | 6/2/2025 | (2) |
| Porter | 182 | 30 | 8/8/2024 | 5/30/2025 | (2) |
| Child Nutrition Cook | 182 | 30 | 8/8/2024 | 5/30/2025 | (2) |
| **Paraprofessional Staff** | | | | | |
| Police Dept | 245 | 35 | 7/8/2024 | 7/3/2025 | |
| Plant Services | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| Transportation | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| Central Office Employees | 230 | 27 | 7/1/2024 | 6/30/2025 | |
| Central Office Employees | 210 | 23 | 7/10/2024 | 6/6/2025 | |
| CN and SPED Central Office Clerk | 187 | 11 | 8/5/2024 | 5/30/2025 | |
| I/A Child Care Provider | 183 | 10 | 8/7/2024 | 5/30/2025 | (2) |
| **Classified Staff** | | | | | |
| Police Officer & Dispatch | 245 | 35 | 7/8/2024 | 7/3/2025 | |
| Custodian | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| Plant Maintenance | 240 | 34 | 7/8/2024 | 7/3/2025 | |
| Bus Driver, Trainer & Monitor | 183 | 11 | 8/7/2024 | 5/30/2025 | (2) |

*(1) Additional work day responsibilities for Coaches, Pep Squad Sponsors and/or Band will be outlined in the procedures from the Athletic Office or Fine Arts Department as appropriate.*

*(2) Scheduled to be off on:*
*Friday, October 25, 2024 & Friday, February 14, 2025*

***Note:***

*All offices will be closed July 1, 2024 thru July 5, 2024 (subject to change).*
*All offices will be closed June 30, 2025 thru July 4, 2025 (subject to change).*

*All staff at Travis ECHS, St. Philip's ECHS, and Fox Tech HS will report on October 14, 2024 and February 17, 2025 and be off on October 11, 2024 and February 21, 2025 instead.*

Instructional Assistants are required to work all staff development days, unless otherwise noted above.

**Last Revised: 04.05.24**